



## **HxGN OnCall Suite Managers Board**

### **NOTICE OF MEETING AND AGENDA**

**Please attend this meeting via one of the teleconference options noted below.**

**Thursday, April 16, 2026  
3:00 p.m.**

#### **Members:**

Kate Thomas, Washoe County (Chair)	Barry Duplantis, REMSA
Dion Louthan, City of Sparks (Vice-Chair)	Adam Heinz, REMSA (Alternate)
Jackie Bryant, City of Reno	Cody Shadle, City of Reno
JW Hodge, City of Reno (Alternate)	

**Staff Liaison:** Erick Willrich

**This meeting will be held via teleconference only; instructions provided below.**

**Committee members and members of the public may attend this meeting by teleconference via this [Teams Meeting link](#), (Meeting ID: 255 413 931 935 6, Passcode: Ba9cn6no); or by telephone by dialing 775-325-0620 and entering Conference ID: 669 160 329#. Please note: The Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product “Teams” application, and with audio capabilities.**

### **AGENDA**

#### **A Introductory Items**

- A.1. Call to Order and Determination of a Quorum**
- A.2. Instructions for Providing Public Comment via Teams/Telephone (Non-Action Item)**

- A.3. **Public Comment (Non-Action Item)** - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the HxGN OnCall Suite Manager’s Board agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Board as a whole.
- A.4. **Approval of the April 16, 2026, Agenda (For Possible Action)**
- A.5. **Approval of the February 12, 2026, Meeting Minutes (For Possible Action)** - Board members may identify any additions or corrections to the draft minutes as transcribed.

**B Business Items (For Possible Action)**

- B.1. Review, discussion, and possible action to approve Crayon Software Experts LLC quote number 3909247900. The quote adds Microsoft Windows Server Datacenter Core licenses (quantity of 64) to cover the additional servers added through HPE Change Order 3, DL360 GEN 10 Growth (the upgraded servers), at the primary (Washoe County) site. The quote outlines the financial, operational, and contractual implications of this modification, with an annual fiscal impact of [\$37,696.64] with a term from 05/01/2026 – 10/31/2026.  
(For Possible Action)

**C Announcements/Reports (Non-action Item)**

- C.1. Possible update on general HxGN OnCall Suite implementation project, including, but not limited to, facility accommodations and technological accommodations, project adjustments (current/future), and the timeline.

- D **Public Comment (Non-Action Item)** - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the HxGN OnCall Suite Manager’s Board agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Board as a whole.

**E Adjournment**

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**Posting of Agenda.** Pursuant to NRS 241.020, the agenda for the HxGN OnCall Suite Managers Board has been posted at the Washoe County Administration Building, 1001 E. 9th Street, Reno, Nevada, and has been electronically posted at the Washoe County website: [https://www.washoecounty.gov/technology/board\\_committees/HxGN%20OnCall%20Suite%20Governance%20Boards/index.php](https://www.washoecounty.gov/technology/board_committees/HxGN%20OnCall%20Suite%20Governance%20Boards/index.php) and the Nevada Public Notice website: <https://notice.nv.gov>.

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda provided to the HxGN OnCall Suite Managers Board are available to members of the public by contacting Washoe County’s Technology Services office by emailing Sharon Neville, [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov) (224 Edison Way, Reno, Nevada, 89502) and are also posted on the County’s website:

[https://www.washoecounty.gov/technology/board\\_committees/HxGN%20OnCall%20Suite%20Governance%20Boards/index.php](https://www.washoecounty.gov/technology/board_committees/HxGN%20OnCall%20Suite%20Governance%20Boards/index.php)

**Possible Changes to the Agenda and Timing.** The HxGN OnCall Suite Managers Board may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item being considered will be heard during business items on the agenda that are labeled “for possible action”. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers. Please note that USB drives or any other digital media will not be accepted from members of the public due to the risk of introducing viruses or malicious code, which could potentially compromise the County’s systems.

Members of the public may submit public comment by either attending the meeting via teleconference or attending by telephone. To provide public comment via Teams, log into the Teams Meeting at the above link and utilize the “Raise Hand” feature during any public comment period. To provide public comment via telephone, dial 775-325-0620, enter conference ID 669 160 329# and press \*5 to raise your hand. Press \*6 to mute/unmute.

Additionally, persons are invited to submit public comments in writing by emailing Sharon Neville at [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. the business day before the meeting, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The HxGN OnCall Suite Managers Board conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. Examples of disruptive conduct include, without limitation, yelling, stamping of feet, whistles, applause, heckling, name-calling, use of profanity, threatening use of physical force, or any other acts intended to impede the meeting or infringe on the rights of the HxGN OnCall Suite Managers Board, staff, or meeting participants. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The HxGN OnCall Suite Managers Board can deliberate or take action only if a matter has been properly listed on an agenda that was posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the HxGN OnCall Suite Managers Board. However, responses from HxGN OnCall Suite Managers Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the HxGN OnCall Suite Managers Board will consider, the HxGN OnCall Suite Managers Board may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff to provide information, or to ask that a matter be listed on a future HxGN OnCall Suite Managers Board meeting agenda.

**Special Accommodations.** Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters, or assisted listening devices, etc.) at the meeting should notify Washoe County Technology Services by emailing Sharon Neville at [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov), or by leaving a message at 775-328-2350 at least 48 hours before the meeting so that arrangements/accommodations can be made.